

NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION

The Special Called Budget Committee met on Tuesday, April 19, 2016 at approximately at 4:30 P.M. in the Maury County Tom Primm County Commission Room with the following Committee Members present:

DAVIS BURKHALTER, SONNY SHACKELFORD, STEWART PARKER, GWYNNE EVANS, TOMMY WOLAVER AND DONNA COOK,

OTHERS PRESENT: Gerald Adkison, Talvin Barner, Michael Fulbright, Craig Harris, Steve Hazard, Don Morrow, Terry Potts, Eric Previti, Ricky Sims, Gary Stovall, Scott Sumners, Linda Whiteside, Theresa Weber, and Media.

MINUTES OF MEETING

I. CALL TO ORDER:

Chairman Burkhalter called the meeting to order. Commissioner Evans offered the prayer. Chairman Burkhalter stated he would like to move Juvenile Services to the front because Mr. Abdallah has an engagement he needs to get to. Commissioner Shackelford made a motion to move Juvenile Services to the front of the order. Seconded by Commissioner Parker. There were no lights. Motion Approved 6-0.

II. Juvenile Services Proposed Budget

Mr. Nicholas Abdallah presented the Juvenile Services Proposed Budget. Mr. Abdallah stated with the medical insurance savings his budget comes in at around \$4,100.00 less than last years approved budget. Commissioner Cook made a motion to accept Juvenile Services Proposed Budget under advisement. Seconded by Commissioner Parker. Commissioner Shackelford asked about fund 54240-399. There is \$100,000.00 expenditure that so far this year there is not any expenditure in that line and Commissioner Shackelford asked Mr. Abdallah would he explain. Mr. Abdallah stated that is the detention center cost and that is a onetime payment that occurs in June and some years the detention center owes them money and sometimes Juvenile Services goes over that line item. Mr. Abdallah is anticipating the detention center will owe them money but that is a year to year thing. They like to keep it at the \$100,000.00 level because sometimes it comes in at that amount or more. There were no lights. All in favor. Motion Approved 6-0 to take Juvenile Services Proposed Budget under advisement.

III. Chancery Court Proposed Budget:

Clerk and Master Larry Roe presented the Chancery Court Proposed Budget. Mr. Roe stated he was able to make some changes to postage which deals with Certified Mail. Mr. Roe stated they would not have to do as much Certified Mail. Mr. Roe stated he was coming up with \$3,163.00 less than last year's approved budget. Mr. Roe stated the only thing that Mr. Roe is asking of the committee to take under advisement and look at is the provision under TCA which allows the Clerks of the Court that serve multiple courts to ask the Legislative Body for a 10% base pay. Mr. Roe stated the figure \$80,951.00 would be \$89,046.00. Mr. Roe stated if this Legislative Body does that by statute the

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Sheriff and the Road Superintendent have to be 10%. Any constitutional officer and the Mayor has to be 5%. Mr. Roe stated if that is granted it affects three other budgets. Mr. Roe stated with this increase it still places him under budget. Mr. Roe stated as far as revenue, his office now offers Notary Services which brings in between \$800.00 and \$2,500.00 dollars extra and the main area where they will see a big increase in revenue on the low end probably \$35,000.00 and on the high end \$55,000.00 to \$60,000.00 and Mr. Roe stated he coordinated with Ms. McLain for passport authorization and that would be a service they would be able to offer. Mr. Roe stated he had contracted with Pioneer Credit for collection of the outstanding court cost. Mr. Roe stated he has already signed the contracts with Pioneer and he is waiting for final approval from the AOC. Mr. Lukonen stated he has done some calculations and since Mr. Roe had e-mailed him about the salary increase. Mr. Lukonen stated it would increase the Sheriff, the Highway Superintendent and also the Mayor. The increases across the board gross salary was \$32,006.00 and that includes Mr. Roe's increase as well. Mr. Lukonen stated Mr. Roe's budget is under by about \$3,163.00 from what was approved last year. Mr. Lukonen stated there is a decrease in Mr. Roe's budget in data processing and postage. Commissioner Wolaver made a motion to accept the budget for Chancery Court in the amount of \$428,531.00 under advisement. Seconded by Commissioner Cook. Commissioner Wolaver asked if the State mandates raises for these positions on a regular basis. Mayor Norman stated there wasn't a raise last year but there was one this year. There were no lights. All in favor. Motion Approved 6-0 to take Chancery Court Proposed Budget under advisement.

IV. Libraries Proposed Budget:

Librarian Adam Southern presented the Libraries Proposed Budget. Mr. Southern stated that all three of his budgets there was an increase of less than 1%. Mr. Southern stated he believes it is around .35%. Mr. Southern stated there was an increase in Administration but that increase is because of insurance and he took dependent coverage on his spouse so that is the County portion. Commissioner Cook made a motion to accept the Libraries Administration Proposed Budget under advisement. Seconded by Commissioner Shackelford. There were no lights. All in favor. Motion Approved 6-0 to take the Libraries Administration Proposed Budget under advisement. Chairman Burkhalter moved on to the Library-Columbia Branch Proposed Budget under advisement. Mr. Southern stated there is a difference of \$12.00 increase and the library would meet Maintenance of Effort. Commissioner Cook made a motion to accept the Library-Columbia Branch Proposed Budget under advisement. Seconded by Commissioner Evans. Commissioner Shackelford asked about the Maintenance of Effort. Mr. Southern stated the Maintenance of Effort there is a dollar amount and the library has to meet that dollar amount each year. Mr. Southern stated the libraries are guaranteed the budgeted amount each year and you can't go any less and they have to be able to expend that dollar amount each year. Chairman Burkhalter asked Mr. Southern if he knew what the dollar amount was. Mr. Southern stated it was last year's number. There were no lights. All in favor. Motion Approved 6-0 to take the Library-Columbia Branch under advisement. Chairman Burkhalter moved on to the Library-Mt. Pleasant Branch. Mr. Southern stated there is no change. Commissioner Cook made a

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motion to approve the Library-Mt. Pleasant Branch under advisement. Seconded by Commissioner Evans. There were no lights. All in favor. Motion Approved 6-0 to take the Library-Mt. Pleasant Branch under advisement. Chairman Burkhalter moved on to the Library-Grants. Mr. Southern stated the grants are at \$0.00. Commissioner Cook made a motion to accept the Library-Grants under advisement. Seconded by Commissioner Wolaver. There were no lights. All in favor. Motion Approved to take the Library-Grant under advisement.

V. Agricultural Extension Proposed Budget:

Agricultural Extension Agent Mr. Groce presented the Agricultural Extension Proposed Budget. Mr. Groce stated the overall budget request is \$133,712.00. Mr. Groce stated the numbers are pretty much the same with the exception there is a difference in Maintenance Agreements which is from \$2,358.00 to \$3,097.00 and that is the figure provided by the Company providing them a copy machine and based on their usage on what they will use and their cost of the next year will be the \$3,097.00. Mr. Groce stated postage charges are up slightly. Commissioner Evans made a motion to accept the Agricultural Extension Proposed Budget under advisement. Seconded by Commissioner Cook. Commissioner Wolaver asked in years past if the Agricultural Extension employees if the County had a pay raise whether or not the Ag. Extension employees would get a portion of that. Mr. Groce stated if the County employees got a raise then the Ag. Extension employees would receive on the County portion an equal percentage raise. There were no lights. All in favor. Motion Approved 6-0 to accept the Agricultural Extension Proposed Budget under advisement.

VI. Tourism Proposed Budget:

Tourism Director Erin Jagers presented the Tourism Proposed Budget. Ms. Jagers stated her budget is the same amount as last year \$370,000.00. Commissioner Cook made a motion to accept Tourism Proposed Budget under advisement. Seconded by Commissioner Evans. Commissioner Evans stated that last year the commission lowered Tourism's budget by about \$40,000.00 and of that \$15,000.00 was advertising. Commissioner Evans stated there are two ways to generate money for the county and one is to raise taxes and the other one is that people come in to the county and leave their money. Commissioner Evans stated that Tourism is by far the best source of funds. Commissioner Evans made an amendment that the committee consider adding \$5,000.00 back to the advertising line item. Seconded by Commissioner Cook. Commissioner Shackelford stated he could not support the increase. Chairman Burkhalter called for the roll call vote. Commissioner Parker No, Commissioner Wolaver Aye, Commissioner Evans, Aye, Commissioner Cook No, Commissioner Burkhalter Aye. Commissioner Shackelford No. The amendment fails 3-3. Chairman Burkhalter stated they will go back to the original motion. There were no lights. All in favor. Motion Approved 6-0 to accept the Tourism Proposed Budget under advisement.

VII. Trustee Proposed Budget:

County Trustee Steve Konz presented the Trustee's Proposed Budget. Mr. Konz stated that his budget is \$4,471.00 less than last year. Commissioner Wolaver made a motion

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to accept the Trustee Proposed Budget under advisement. Seconded by Commissioner Evans. Mr. Konz stated he is asking for a little more in part time hours. There were no lights. All in favor. Motion Approved 6-0 to accept the Trustee Proposed Budget under advisement.

VIII. Capital Projects :

Chairman Burkhalter stated that he will let the Department Heads go down the list and present their capital projects. Chairman Burkhalter stated if the Department Heads are not here Mr. Lukonen stated he could read out of the book.

Election: Mr. Baxter stated what he is proposing is to take some space in the building and it is basically the vehicle bays and taking two of those bays and convert them into one room and he could hold his training classes in that one room. Mr. Baxter stated he had checked with two different companies and it would cost less than \$50,000.00 which is what was requested. There were no lights.

Sheriff's Department: Mr. Jeter stated what they are proposing for this year are eight patrol vehicles which is a total of \$362,800.00. There were no lights on the vehicles. The other proposed item was for the kitchen and it needs a remodel. Mr. Jeter showed pictures of the kitchen and the problems with the dry wall and problems with moisture. Mr. Jeter stated the total amount for the remodel of the kitchen of around \$175,000.00.

Emergency Management: Mr. Blackwood stated what they are proposing for this year are two projects and the first is to replace a response vehicle and the vehicle they are trying to replace is a 2005 re-purposed old patrol car the Sheriff's Department gave them. Mr. Blackwood stated it has over 215,000 miles and they have spent about \$3,800.00 on maintenance on it this year and projected to spend about \$3,000.00 or plus every year. Mr. Blackwood stated they are asking for \$42,000.00 which is an equipped pickup truck and it would give them the advantage of pulling some of their many support trailers. Mr. Blackwood stated they are also asking to replace the Hazardous Materials response truck. Mr. Blackwood stated that was a refurbished 1998 tractor and 1991 trailer. Mr. Blackwood stated those were purchased in 2004. Mr. Blackwood stated they were scheduled for replacement in 2013/2014 budget. Mr. Blackwood stated it is critical they have a dependable response truck. Mr. Blackwood stated they would be replacing two of their pickup trucks and hopefully one this year and one next year and in a couple of years they would have a one ton. They need to replace that is a prime mover that is designed to carry or transport some of their heavy support trailers. Mr. Blackwood stated what they would be purchasing this year and next year would be a $\frac{3}{4}$ ton and that allows them to carry or transport a lot of their smaller trailers. There were no lights. Mr. Wolaver asked Mr. Lukonen how much money was allocated for capital outlay in the 2015/2016 budget. Mr. Lukonen stated he knew that it was \$1,218,000.00.

Libraries: Mr. Southern stated what they are proposing for this year is they have two requests this year. Mr. Southern stated one request is for the restrooms. Mr. Southern stated the restrooms were requested last year to do an over haul of the restrooms. Mr.

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Southern stated the restrooms are from 1968. Mr. Southern stated the restrooms have been professionally cleaned and there is still an odor in the restrooms. Mr. Southern stated he would like to see something done with their restrooms. Mr. Southern stated that Mr. Bates gave him a figure of around \$20,000.00 which would fix both restrooms. Mr. Southern stated the other request is for a needs assessment. Mr. Southern stated they are at a crossroads in the library. Mr. Southern stated the building was built in 1968 and now the library has 20 computers just for the public to use and going forward they would like to have a professional library consultant to come in and tell them what direction they need to go in. Mr. Southern stated he was not sure it would take the whole amount of \$50,000.00. Commissioner Previti stated that his employer recently redid their bathrooms that were built in the 1960's and they did it for \$8,000.00. Commissioner Fulbright asked Mr. Southern if he was aware of any counties that have tried the professional library consultant. Mr. Southern stated it has been proven to be effective pretty much where it is done. Chairman Burkhalter stated that one thing on the restrooms is there may be some monies. Mr. Southern stated he would get with Commissioner Previti on the bathrooms. There were no lights.

Parks: Mr. Lukonen stated to the Commissioners they could e-mail or call Al Ray. Mr. Lukonen stated there is a log cabin renovation and two roofing's of the Baker and Exhibit buildings, a four wheel drive vehicle and a replacement mower. Mr. Lukonen stated he thought he saw the mower on a previous capital request from last year. Commissioner Shackelford stated the log cabin is in bad repair.

Highway Department: Mr. Boshers stated they are proposing for the 2016/2017 year for 15 mile of oil & chip at \$1,072,500.00 and 10 miles of paved road at \$1,925,000.00 a belt loader at \$251,000.00 and a distributor at \$209,000.00. Chairman Burkhalter asked Mr. Boshers if he could get one of those two pieces of equipment which it would be. Mr. Boshers stated he needed a belt loader. Chairman Burkhalter asked Mr. Boshers if they were to allow him to take this out of his reserve account would he be willing to do that. Mr. Boshers stated he wished they could get some help. Commissioner Sims asked on the road paving list are any of those on the north end of the county that would possibly qualify for adequate facilities. Commissioner Sims stated the State had some surplus money they are trying to push back to the Counties and has that been finalized. Mr. Boshers stated that is \$42,000,000.00 and it will be distributed between 95 counties. The 95 counties will go 50/50 and then they do 25/25 on population and area. Mr. Boshers stated with the \$42,000,000.00 it would push it for the Highway Department to get \$250,000.00. Commissioner Wolaver stated he is interested in looking at the adequate facilities fund to supplement whatever Mr. Boshers has. We will know what the dollar amount is. Commissioner Sims asked Mr. Boshers to see if Clara Mathis or Blackburn Lane would qualify for Adequate Facilities. Commissioner Harris stated to Mr. Boshers there was a proposed high resident development going up in Spring Hill on Cleburne Road. Commissioner Harris stated the perimeter to this development is Maury County's. Commissioner Harris asked who represents the County when the City does the annexing property and it is on the line. Mr. Boshers stated it should come before him and then he would bring it before the commission.

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Solid Waste: Chairman Burkhalter asked Mr. Lukonen if he would get with Mr. Sweeney and ask him if he could prioritize his three capital requests. Commissioner Parker stated it is a lot cheaper to buy some of the grinding machines instead of what it would cost to build a landfill. There were no lights.

Central Maintenance: Chairman Burkhalter stated Mr. Bolton was requesting to replace a pickup truck. Chairman Burkhalter stated if you have any questions to get with Mr. Bolton on that.

Maury County Fire Department: Chairman Burkhalter stated he sees where they are requesting a Fire Station on Darks Mill Road for \$400,000.00. Chairman Burkhalter stated they had found out you couldn't build one for \$400,000.00.

Tentative List of May meetings: Chairman Burkhalter stated if everyone could agree to these he would have Director Weber send them over to the Daily Herald and get them published for May. Commissioner Cook made a motion to approve the Tentative List of May 2016 Special Called Budget Committee meetings. Seconded by Commissioner Wolaver. Commissioner Shackelford stated he would like to add one comment if they were going to put something in the paper he had another date he would like to put in the paper and that would be to consider the final meeting for the year which is June 27 and they might can incorporate it in this. Chairman Burkhalter stated he had talked with Director Weber and he told her to just go through May and they would take care of June when they got there. All in favor. Motion approved 6-0.

IX. ANNOUNCEMENTS:


X. ADJOURNMENT:

A. There was a Motion made to adjourn the meeting at approximately 6:23 PM.

APPROVED


Charlie Norman, Jr., County Mayor

SIGNED


Davis Burkhalter, Budget Committee Chairman